

## **Kirkcudbright Academy Parent Council Meeting**

**Tuesday 7<sup>th</sup> May 2024**

**Present:** Chair: Laura Moodie Clerk: Julia Archibald

Parent Members: Clair Baxter, Jacqueline White

Parent Forum: Angharad Storrie

Co-opted Member Lesley Garbutt (Zoom)

**1. Welcome & Apologies** Emma Harrington, John Denerley, Claire Johnston, Deborah Trotter, Gill Durham

### **2. Approval of last Minutes and any matters arising**

The Minutes were approved.

Matters arising:

Lap tops- Gill has submitted a grant application to Tesco for laptop funding.

Half Marathon signage donation- Laura has approached Summer Festivities regarding the signage that the PC bought for the Half Marathon and will contact them again to follow up.

Candlemas / Michaelmas Dance- Jacqueline has spoken with some new parents re: running of an event and has had positive feedback. Possible date would be September 8th to tie in with Kirkcudbright Fringe (the organisers need confirmation of date to allow Fringe leaflet to be printed). This event would be a family friendly ceilidh with the possible involvement of the new Pupil Leadership Council in running it. It is also an opportunity to welcome new families and parents to the school community.

New members for PC- Laura has e-mailed feeder primaries on behalf of PC to encourage participation.

### **3. Head's Report**

Mr Tuffery was unable to attend.

### **4. Treasurer's Report**

Account stands at £4051:78

Gill was unable to attend. Laura gave the report.

April Draw winner Ruth Gordon

May Draw winner Osbornes Funeral Directors

Mini bus funding- A request has been made for the PC to fund the cost of running the school mini bus. Costs for the year would be £2664:60 which covers repairs, fuel and servicing. Some of the repairs were as a result of vandalism and amount to £1,607. Gill has asked what have been the consequences for those who committed the vandalism?

It was decided that half the funding would be given for the mini bus now and half after the Cabaret Songs from the Shows performance, to ensure we have sufficient funds for the Cabaret fundraiser.

Future Drama Performances funding- The license to perform next year's show has been purchased but there will be other expenses occurring.

Seat Cushions for Cochrane Hall seating - Mr Tuffery has requested upfront funding for seat cushions to feature Kirkcudbright Academy logo. Funds will be recouped by hiring the cushions out for the events at which they are used.

Summer Show- details and requests for help. Jacqueline went through the format of the two night summer show Cabaret -Songs from the Shows. The first evening is a family friendly performance and the second an over 16's cabaret style show with table seating, light supper and bar. Jacqueline is requesting help with running the event , clearing up and also for donations of food/tray bakes, drinks, raffle prizes etc. Please see attached sheet for full details.

**Action** Laura will put list of requests on Facebook page

### 5. Chair's Report

Laura asked for agreement that she should represent the PC in the Heads of House interviews. This was agreed.

### 6.AGM

Monday 17<sup>th</sup> June 7:00pm in the school library

Julia requests that members let her know if they intend to stay on the Council or not.

<b>"Songs from the Shows"</b>			
<b>What happening:</b>			
The pupils will perform a selection of songs from different musicals in a cabaret style event, accompanied by a pupil band. The songs will be linked by a compère and will last approximately two hours.			
Two performances: Content will be the same on each night, the audience experience will be very different.			
<b>THURSDAY 27TH JUNE 2024</b>		<b>FRIDAY 28TH JUNE 2024</b>	
<ul style="list-style-type: none"> <li>The seating will be the normal audience style, as per our usual shows.</li> <li>The event will be licensed: drink can be purchased before the event and the interval.</li> <li>The show will begin at 1900 and be finished at approximately 2130.</li> </ul>		<ul style="list-style-type: none"> <li>Seating will be in a "cabaret style."</li> <li>Pricing £15 /£20 per person: includes entry to the performance, welcome drink, bar, savoury and sweet sharing platter, after party.</li> <li>Show starts at 1830 and ends 2330.</li> <li>This event is for over 16s.</li> </ul>	
<b>Parent Council support</b>			
<b>Activity</b>		<b>Owner</b>	
<b>Bar:</b> We have a licensed bar for both nights – license obtained			
<b>Thurs 27<sup>th</sup> June:</b> Small wines/ beers / cider			
<b>Friday 28<sup>th</sup> June:</b> Wine: Red, White, Rose // Spirits: Vodka, Gin, Whiskey // Canned beer & Cider // Mixers and soft drinks (we have the whiskey – donation received)			
<b>BAR</b>			
1	Source/ Purchase drink for the two nights <ul style="list-style-type: none"> <li>Single wines and cans for 27<sup>th</sup> June</li> <li>Full bar for 28<sup>th</sup> June</li> <li>bubbles and soft drink for welcome drinks</li> </ul>		
2	Dark sky's – Ask for donation of gin /mixers. Crafty - Ask for donations of gin / mixers		
3	Man, the Bar: 27 <sup>th</sup> June: Start and interval		
4	Man, the Bar: 28 <sup>th</sup> June: Start and intervals (2)	Jackie White / Jess White	
<b>Welcome drinks 28<sup>th</sup> June</b>			
5	Gazebo source and erect for the 27 <sup>th</sup> / 28 <sup>th</sup>		
6	Man, the Gazebo 27 <sup>th</sup> June at the start of the event and serve drinks		
7	28 <sup>th</sup> June: Welcome drinks manged & served at the start (only students over 18 can support this)		

8	After opening drinks from Gazebo moved to inside bar		
<b>Set up and tidy up</b>			
9	Set up 28 <sup>th</sup> June: support to set up the room and bar		
10	Clean up next day Saturday 29 <sup>th</sup> June		
<b>Raffle prices</b>			
11	Source items to create hampers for raffle prices		
12	Make up hampers		
<b>Dessert</b>			
13	Source desserts for platters		
14	Make tray bakes for platters		
<b>Payment machine</b>			
15	Arrange tap machine linked to parent council account – Needed for 27 <sup>th</sup> and 28 <sup>th</sup> June bar		
<b>Cushions for seating – discussion needed on funding and purchase</b>			